

MOULTONBOROUGH, NEW HAMPSHIRE
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MEETING
Draft
Minutes of May 16th, 2013, Meeting

Members Present: Richard Brown (Chair); Josh Bartlett; Alan Ballard (ABC); Peter Jensen (Planning Board); Jon Tolman (BOS); Barbara Rando (alt); Bruce Woodruff (Town Planner)

Absent: Heidi Davis (Finance Dir.)

Others: Police Chief Len Wetherbee; Fire Chief Dave Bengtson; Carter Terenzini (Town Administrator)

The meeting began at 9:00 AM.

Minutes of the prior meeting (April 18th, 2013) were discussed. Peter made a motion to approve the 4/18/2013 minutes as amended. Jon seconded the motion. The motion was approved unanimously.

Jon asked to change the order of agenda items considered to move discussions with the Police and Fire chiefs up to the front of the agenda.

The Committee reviewed revised capital requests from the Police Dept. with Chief Len Wetherbee. Chief Wetherbee explained that the initial cruiser plan had changed in response to experience with the new vehicle model already procured (Taurus platform). The new model drivers' cockpit is neither large enough for large (mostly tall) tall officers, nor large enough in the rear for tall riders (especially those who are not cooperating with the officer). The Chief wants to change the platform to an Explorer Utility platform which does not have the space issues of the Taurus platform. The model change will result in about a \$1,600 per vehicle increase as each new vehicle is procured. The Chief explained that the radios, radar, and camera systems are all over ten years old and need replacement as the vehicles are replaced.

The Chief reminded the Committee that within the upcoming replacement cycle there would be a year (2015) where two vehicles would need replacement.

Richard asked the Chief if he would consider retaining older cruisers that were in relatively good condition though no longer considered adequate for active cruiser role. One or two retired cruisers could be used for the low impact needs such as simple trips to court, etc., and thus extend the life of the active cruisers.

Peter asked the Chief if a program like this might offload enough mileage from active cruisers to enable avoiding some years where two cruisers needed to be procured. The Chief said it would very likely do that.

Josh asked if the Chief could look at equipment to measure decibel levels so they could enforce the Town's noise ordinance. The Chief was not optimistic about succeeding, based on past history, but said he would look into it.

Fire Chief Bengtson told the Committee that most of his revised cost estimates were being reduced. He discussed his plans to combine some equipment into a single vehicle platform that will save money but not sacrifice service or capability.

The chief said the estimated \$50K frame replacement for the 1993 KME/Freightliner Pumper Truck had actually come in somewhere between \$15K to \$24K.

Barbara asked the Chief to talk about what his dept. was doing to improve washing and inspection of equipment in light of recent equipment failures. The chief said they were inspecting more frequently and that the newer equipment had different frame designs and improved pretreatment processes. Jon commented that the more the town liquefies road surface treatment for snow and ice, the more difficult it will be to prevent corrosion to equipment frames as the liquid splashes into areas that inspections and cleanings cannot remediate. The Chief agreed.

The chief addressed the suggestion of a town-wide washing facility by pointing out it would likely be much more costly than people would initially think as the design would have to account for disposal of large volumes of waste water that could not legally be emptied into the environment.

The Chief, Planner and Committee discussed some corrections to the requests and the spreadsheet record of the 6-Yr plan.

In discussions about water availability along Moultonborough Neck the chief explained the need for increasing pumper capacity relative to problems putting dry hydrants near the Moultonborough or Center Harbor Bays as the hydrant piping needs to be installed with 2 feet of water above the pipe inlet and that cannot include the ice buildup above it in winter. Much of the water areas are too shallow to support such systems without going so far out into the bays that other problems occur.

The Committee reviewed reports requested by some members (Trust Fund Balances for End of Year 2012, Quarterly report for on-going projects, Capital Project Status). There was lengthy discussion about the reports, what periods they covered and ability for the Committee to have the info for 2012 year-end to provide Committee historical progress. Carter was asked to explain some characteristics of the reports (which he did). The Committee agreed that going forward two of the reports were useful, one of the reports needed explanation from Heidi and we needed more complete info for the prior year. Carter or Bruce will speak with Heidi to determine the requested information can be provided for the prior year.

Our upcoming meetings schedule is:

- Thursday, May 23rd, 2013, 9:00 AM in Town Hall,
- Thursday, May 30th, 2013, 9:00 AM in Town Hall,
- Thursday, June 13th, 2013, 9:00 AM in Town Hall,
- Thursday, June 20th, 2013, 9:00 AM in Town Hall,
- Thursday, June 27th, 2013, 9:00 AM in Town Hall,
- Thursday, July 11th, 2013, 9:00 AM in Town Hall,
- Thursday, July 18th, 2013, 9:00 AM in Town Hall,

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- Monday, July 22nd, 2013, 9:00 AM in Town Hall,
- Thursday, August 8th, 2013, 9:00 AM in Town Hall,
- Thursday, August 15th, 2013, 9:00 AM in Town Hall.

Josh made a motion to adjourn the meeting. Jon seconded and the motion was unanimously approved. The meeting was adjourned at 12:20 PM.

Respectfully Submitted,

Peter Jensen,
Capital Improvements Program Committee